

## LOADING OF BOOKMOBILE

Since there is a difference in the arrangement of shelves on bookmobiles and in the needs of bookmobile patrons in various counties only general recommendations can be made for loading bookmobiles.

When bookmobiles provide over-size sections these are used for large easy books and for other out-size books or recordings.

Front sections near the charging desk offer good space for requests, reference books, snags and books to be mended.

All shelves should be labeled according to use.

Another factor to be considered in loading of the bookmobile is balance. Proper distribution of load weight means less wear on the bookmobile and easier driving. Even distribution for sides, and weight well toward front, is advisable, so any empty shelves will be at the rear of the bookmobile.

Suggested arrangements are:

## PLAN A

Separate books in three or four main categories: easy books; juvenile fiction and nonfiction; adult fiction and nonfiction; and teen-age books where the size of the teen-age collection justifies another division.

Shelve easy books in the lower shelves on both sides of the bookmobile; shelve juvenile fiction and nonfiction in the middle shelves on both sides of the bookmobile and shelve adult fiction and nonfiction in the upper shelves. Adult fiction and nonfiction may be interfiled without regard to author or classification number. (This encourages browsing through fiction and non-fiction.) The same interfiling of fiction and nonfiction may be used for juvenile books. Some librarians like to put books on the Home Demonstration lists in separate shelves. Similarly, books for beginning adult readers may be shelved as special collection.